

# Travel Approval Form

**Department:** Tax Office

**Event Name:** 43rd Annual VG Young School for Tax Assessor-Collectors

**Location:** Montgomery, TX

**Event Dates:** 11/18/25 thru 11/20/25

**Purpose:**  Required Continuing Education/Certification  
 Job Training  
 Other: \_\_\_\_\_

**Name of Attendees:**

Christy Williams \_\_\_\_\_

Samantha Damron \_\_\_\_\_

Scott Porter \_\_\_\_\_

**Court Decision:**  
This section to be completed by County Judge's Office



**10/14/2025**

**Required Documents Checklist:**

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

**Overnight Travel**

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

**For Out of State Travel, please also include:**

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

**Signature of Elected Official/Department Head:**

JS Porter

Dear Hon. Scott Porter,

Thank you for your recent online submission. Here are confirmation details for your records.

**Order Number:** 280047

**Order Date:** Sep 23, 2025 1:49 PM

**Bill To:** Hon. Scott Porter

**Order Total:** 275.00

**Payment Method:** You will be billed for the balance due - Purchase Order Number .

Item	Price	Qty	Total
43rd Annual V.G. Young School for Tax Assessor-Collectors - Hon. Scott Porter	275.00	1	275.00
<i>When:</i> Nov 18, 2025 8:00 AM - Nov 20, 2025 12:00 PM			
<i>Where:</i> Margaritaville Lake Resort 600 Margaritaville Parkway Montgomery, TX 77536 United States			

*Registration option:* Nov 18, 2025 - Elected Official Registration

<b>Item Total</b>	275.00
<b>Item Grand Total</b>	275.00
<b>Transaction Grand Total</b>	275.00

You may review your registration and event information at any time on our website by logging into your [Member Portal](#).

Additional information will be emailed to you soon. If you have any questions, please contact Education Services at (800) 456-5974.

Texas Association of Counties

Please make checks payable to:

# Texas Association Of Counties

P.O. Box 2711  
San Antonio, TX 78299  
(800) 456-5974



V.G. YOUNG INSTITUTE OF  
COUNTY GOVERNMENT

## Meeting Confirmation / Invoice

**Ms. Christy Marie Williams**  
Johnson County, Motor Vehicle Manager  
2 N Mill St  
Cleburne TX 76033-6554

Member ID: 257267  
Invoice Ref: 373602  
Date Printed: 8/22/2025

**MEETING NAME:** 43rd Annual V.G. Young School for Tax Assessor-Collectors

**MEETING DATE:** Tuesday, November 18, 2025 through Thursday, November 20, 2025

**MEETING LOCATION:** Margaritaville Lake Resort  
600 Margaritaville Parkway  
Montgomery, TX 77536

**CONTACT US:**

**YOU ARE REGISTERED FOR THE FOLLOWING:**

Function(s)	Quantity	Rate	Amount
Deputy or Affiliate Member Registration	1	\$275.00	\$275.00
Continuing Education	1	\$0.00	\$0.00
Total:			<b>\$275.00</b>

Payment: \$0.00

**Balance: \$275.00**

**PLEASE REMIT WITH PAYMENT**

Please make checks payable to: Texas Association Of Counties

**Invoice Ref: 373602**

**Balance: \$275.00**

Bill To ID: 257267

Ms. Christy Marie Williams  
Johnson County, Motor Vehicle Manager  
2 N Mill St  
Cleburne TX 76033-6554

Amount Enclosed: \_\_\_\_\_

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(800) 456-5974



V.G. YOUNG INSTITUTE OF  
COUNTY GOVERNMENT

## Meeting Confirmation / Invoice

**Ms. Samantha Damron**  
Johnson County, Property Manager  
PO Box 75  
Cleburne TX 76033-0075

Member ID: 250447  
Invoice Ref: 373599  
Date Printed: 8/22/2025

**MEETING NAME:** 43rd Annual V.G. Young School for Tax Assessor-Collectors  
**MEETING DATE:** Tuesday, November 18, 2025 through Thursday, November 20, 2025  
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Montgomery, TX 77536

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Continuing Education	1	\$0.00	\$0.00
<b>Total:</b>			<b>\$275.00</b>

Payment: \$0.00  
**Balance: \$275.00**

**PLEASE REMIT WITH PAYMENT**

Please make checks payable to: Texas Association Of Counties

**Invoice Ref: 373599**  
Bill To ID: 250447

**Balance: \$275.00**

Ms. Samantha Damron  
Johnson County, Property Manager  
PO Box 75  
Cleburne TX 76033-0075

Amount Enclosed: \_\_\_\_\_

Texas Association Of Counties  
P.O. Box 2711  
San Antonio, TX 78299  
(800) 456-5974

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## Hotel Information

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Thank you for registering for the **43rd Annual V.G. Young School for County Tax Assessor-Collectors Conference**. The conference will take place on November 18<sup>th</sup>-20<sup>th</sup>, 2025 at the Margaritaville Lake Resort in Montgomery, TX.

Please use this link to book your hotel room at the [Margaritaville Lake Resort in Montgomery, TX](#).

### Host Hotel Information:

Margaritaville Lake Conroe Resort

600 Margaritaville Pkwy

Montgomery, TX 77356

Room Rate: \$128 per night (plus tax)

The deadline to reserve rooms at the group rate is **Monday, Oct. 27**, or until the block is full. All reservations received after this date will be accepted on a space-available basis and at the prevailing hotel rates.

**Please note:** As in years past, V.G. Young anticipates the room block to fill quickly. In the event the block becomes full, a waitlist will be kept on a first-come, first-served basis. To be placed on the waitlist, contact V.G. Young Institute at [vgyi@ag.tamu.edu](mailto:vgyi@ag.tamu.edu) or (979) 845-4572. You will be contacted if a room becomes available.

*We will conduct regular audits between conference registration and hotel reservations to ensure that hotel accommodations are available strictly to those that have registered for the conference. Any individual that appears on the hotel reservation list that has not registered for the conference risks having their hotel room canceled by conference staff.*

Texas Association of Counties



TEXAS ASSOCIATION of COUNTIES

# 43rd Annual V.G. Young School for County Tax Assessor-Collectors

📅 November 18, 2025 - November 20, 2025 multi-day

🕒 09:00 AM - 05:00 PM

📍 Margaritaville Lake Resort  
600 Margaritaville Pkwy.  
Montgomery, TX 77356

📞 Contact the V.G. Young Institute of County Government at (979) 845-4572.

Registration

AGENDA

## Tuesday, November 18

**8 a.m. - 5 p.m.: Registration Opens**



**8 a.m. - noon: Advanced Learning: TACA Professional Designation Certification - Security**



Sovereign Citizens and First Amendment Audits – Ms. Carmen Napp, TAC Law Enforcement Consultant  
What to Do in the Event of an Active Shooter – Hon. Bentley Nettles, Brazos County Commissioner  
Cybersecurity – Mr. Charles Dayoub, Attorney, Perdue Brandon Fielder Collins & Mott, LLP  
*Additional registration fee required (\$75)*

**8 a.m. - noon: Orientation for New Tax Assessor-Collectors**



Speakers: Hon. Tammy McRae, Tax Assessor-Collector, Montgomery County  
Hon. Randy Riggs, Tax Assessor-Collector, McLennan County

**9 - 11 a.m.: Title Fraud Training: Module 2 – Motor Vehicle Fraud II Detection and Referral (Must preregister to attend)**



Speakers: Mr. Philip Valdez, Manager III-County Compliance Services, TxDMV  
Ms. Andrea Berlocher, Manager III-County Compliance Services, TxDMV

**9:30 - 10:30 a.m.: Regional Coordinator Committee Meeting**



**10:30 - 11:30 a.m.: TACA Education Committee Meeting****12:50 - 2:15 p.m.: Opening General Session**

Call to Order: Dr. Peter McGuill, Director, V.G. Young Institute of County Government

Opening Comments: Hon. Christina McMurray, President, Tax Assessor-Collectors Association & Tax Assessor-Collector, Randall County

Invocation: Hon. Mike Dowd, Tax Assessor-Collector, Navarro County

National and Texas Pledges: Hon. Michelle Matus, Tax Assessor-Collector, Bee County

National Anthem and "Texas, Our Texas": Hon. Bruce Stidham, Tax Assessor-Collector, Grayson County

Keynote Address: Mental Health Awareness and Handling Workplace Stress

Speaker: Ms. DeDe Church

*Sponsored by: Certified Payments by Deluxe*

**1 - 5:30 p.m.: Exhibit Hall Opens****2:15 - 2:45 p.m.: Break**

*Sponsored by Texas A&M AgriLife Extension Service Professional Associations*

**2:45 - 3:45 p.m.: Dealing With Difficult Customers**

Speaker: Ms. Halie Bever, HR Consultant, Texas Association of Counties

**3:45 - 4:45 p.m.: Money Handling**

Speaker: Ms. Sharon Carlson, Chief Deputy, Comal County

**4:45 - 5:30 p.m.: Vendor Appreciation Reception**

*Sponsored by Spindlemedia*

**5:30 - 6:30 p.m.: TACA DMV Liaison Committee****8:30 - 10:30 p.m.: Bingo!**

*Sponsored by AIB, Inc.*

*\*Agenda subject to change.*



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Registration

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## Wednesday, November 19

7:30 - 8 a.m.: TACA Committee Meetings



7:30 a.m. - 4 p.m.: Registration Opens



7:30 - 8 a.m.: Complimentary Coffee



8 - 9 a.m.: Legislative Update



Speakers: Hon. Ronnie Keister, Tax Assessor-Collector, Lubbock County  
Mr. Davis Hairston, Legislative Consultant, Texas Association of Counties  
Ms. Denise Davis, Legislative Consultant, Davis Kaufman PLLC

9 a.m. - 5:30 p.m.: Exhibit Hall Opens



9 - 10 a.m.: Refunds and Exemptions



Speaker: Mr. Wade Gent, Capital Partner, Linebarger Attorneys at Law

10 - 10:20 a.m.: Break



*Sponsored by Spindlemedia*

**10:20 - 11:10 a.m.: Chapter 19**



Speakers: Hon. Monica Foster, Tax Assessor-Collector, Jackson County  
 Hon. Norma Hinojosa, Tax Assessor-Collector, Jim Hogg County

**10:20 - 11:10 a.m.: Office Policy: A Follow-up to Establish Calm in the County Tax Office**



Speaker: Hon. Cheryl Johnson, Tax Assessor-Collector, Galveston County

**10:20 - 11:10 a.m.: Entity Billing**



Speakers: Hon. Tammy McRae, Tax Assessor-Collector, Montgomery County  
 Ms. Kim Roe, Chief Deputy, Montgomery County

**11:10 - noon: Special Inventory Tax**



Speaker: Ms. Ro'Vin Garrett, Client Liaison, Perdue Brandon Fielder Collins & Mott, LLP

**11:10 - noon: Nuts & Bolts of Website Accessibility**



Speaker: Ms. Lizzie Calvert, IT Learning & Development Specialist, Texas Association of Counties

**11:10 - noon: Employment Law**



Speaker: Ms. Amy Davidson, First Assistant, Montgomery County Attorney

**Noon - 1:30 p.m.: TACA Awards Luncheon**



*Sponsored by Perdue Brandon Fielder Collins & Mott, LLP*

**1:30 - 3:30 p.m.: TxDMV General Session**



**1:30 - 3:30 p.m.: TxDMV General Session**



*Sponsored by McCreary Veselka Bragg & Allen PC*

**3:30 - 4 p.m.: Break**



**4 - 5 p.m.: TxDMV General Session**



*\*Agenda subject to change.*



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Registration

AGENDA

## Thursday, November 20

9 - 10 a.m.: Roundtable - Breakout by County Population Less than 40,000 40,000-200,000 Over 200,000



10 - 11 a.m.: Internal Audits



11 a.m. - noon: Tx Comptroller of Public General Session



Speakers: Ms. Taliea Pocaigue, Tax Analyst, State Comptroller  
Mr. Connor McGinley, Tax Attorney, State Comptroller

*\*Agenda subject to change.*

[book.com/TexasCounties](https://book.com/TexasCounties)

<https://www.instagram.com/texascounties/>

<https://twitter.com/TexasCounties>

<http://www.linkedin.com/com>